

# London Lea Valley College

Suit 4 & 6 Regency House, 85/87 George Street, Luton, LU1 2AT, T: +44 1582 88981



## Student Application Form

Application Reference No \_\_\_\_\_

### Office use only

Home Student

International Student

UK Based International

CAS No: \_\_\_\_\_

CAS Issue date: \_\_\_\_\_

CAS Expire Date: \_\_\_\_\_

### 1 – Courses

Please fill in the information related to the course you are applying for:

Course Title:

\_\_\_\_\_

Course Code: \_\_\_\_\_ Date of Enrolment: \_\_\_\_\_ Mode: Full-time

Part-time

### 2 – Personal Details

Title: \_\_\_\_\_ Surname: \_\_\_\_\_

\_\_\_\_\_ First name:

\_\_\_\_\_ Middle

Name: \_\_\_\_\_

Date of Birth:

\_\_\_\_\_ (DD/MM/YYYY) Country of

Birth: \_\_\_\_\_

Sex:  Male  Female

Marital Status:  Single  Married

Other

Present Nationality:

\_\_\_\_\_ Passport

Number: \_\_\_\_\_

Passport Expire Date:

\_\_\_\_\_

Do you require a student visa?  Yes  No

### 3 – Contact Details

E-mail Address:

\_\_\_\_\_

Telephone No: \_\_\_\_\_ Mobile No: \_\_\_\_\_ (Including international Code)

|  |  |
|--|--|
| <b>Permanent / Home Address:</b><br>_____<br>_____<br>_____<br>_____<br><b>Post Code: -</b><br>_____ | <b>Correspondence Address (if different):</b> _____<br>_____<br>_____<br>_____<br><b>Post Code:</b><br>_____ |
|--|--|

**4 – Source of Funding**

|  |  |
|--|--|
| <b>Who is expected to pay the Fees?</b><br><input type="checkbox"/> Self<br><input type="checkbox"/> Parents / Relatives<br><input type="checkbox"/> Sponsor<br><input type="checkbox"/> Other | Please provide the Name and Address of the person or organization responsible to pay your fees:<br><br><b>Name:</b> _____<br><b>Address:</b> _____<br>_____<br><b>Post Code:</b> _____ |
|--|--|

**5– Academic Qualifications**

Please provide the academic qualifications in chronological order (most recent first)

| Date<br>(dd/mm/yyyy) |    | Qualification gained | Name & Location<br>of School /<br>College/ University<br>Attended | Grade /<br>Results | Language of Study |
|----------------------|----|----------------------|---|--------------------|-------------------|
| From                 | To |                      |   |                    |                   |
|                      |    |                      |   |                    |                   |
|                      |    |                      |   |                    |                   |
|                      |    |                      |   |                    |                   |
|                      |    |                      |   |                    |                   |

**6 – English Language Requirements**

| Title of Qualification | Awarding Body | Date awarded | Score | Level   |
|------------------------|---------------|--------------|-------|---|
|                        |               |              |       | <input type="checkbox"/> 0 Level <input type="checkbox"/> A Level<br><input type="checkbox"/> Degree <input type="checkbox"/> MSc |

Do you hold an Independent English Language test certificate (e.g. ESOL, IELTS, TOEFL)?

| Date test taken | Valid till | Testing Body | Score Achieved |
|-----------------|------------|--------------|----------------|
|                 |            |              |                |

**7 – Work Experience**

Please provide work experience in chronological order (most recent first).

| Date (dd/mm/yyyy) |    | Employer's Name and Address | Job Title<br>Duties and Responsibilities | Full-time or Part-time |
|-------------------|----|-----------------------------|--|------------------------|
| From              | To |                             |  |                        |
|                   |    |                             |  |                        |
|                   |    |                             |  |                        |
|                   |    |                             |  |                        |

**8 – Personal Statement**

Please write a personal statement of 200 to 500 words, briefly outlining your reasons for applying to the London Lea Valley College.

**9 – References**

Please give the names, addresses and status of two academic referees or 1 academic and 1 work related.

| Referee 1   | Referee 2   |
|---|---|
| <p><b>Name:</b><br/>_____</p> <p><b>Position:</b><br/>_____</p> <p><b>Address:</b><br/>_____<br/>_____<br/>_____</p> <p><b>Post Code:</b><br/>_____</p> <p><b>E-mail Address:</b><br/>_____</p> <p><b>Telephone No:</b><br/>_____</p> | <p><b>Name:</b><br/>_____</p> <p><b>Position:</b><br/>_____</p> <p><b>Address:</b><br/>_____<br/>_____<br/>_____</p> <p><b>Post Code:</b><br/>_____</p> <p><b>E-mail Address:</b><br/>_____</p> <p><b>Telephone No:</b><br/>_____</p> |

**10 - Source of information**

Please provide the name of exact source where you have heard about the London Lea Valley College?

**How did you hear about London Lea Valley College?**

- Recommended by Friend \_\_\_\_\_
- Agent \_\_\_\_\_
- Advertisement \_\_\_\_\_
- Other \_\_\_\_\_

**11 - Disability or Special Needs**

Do you consider having any disability?  Yes  No

If yes, please include any disabilities or special needs that might require special arrangements.

**12 - Declaration**

I confirm that all the information provided in this application form is complete, factual and correct. I understand that I must submit all required credentials along with official transcripts, photo and educational records with this application form to facilitate the decision for my admission. Further I believe that all application documents submitted to London Lea Valley College will become the property of London Lea Valley College and cannot be returned and/or reproduced.

**Name in Print:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**13-Terms and Conditions**

1. I understand that London Lea Valley College reserves the right to stop any admission procedures immediately should there be any misrepresentation or omission of information in this application form.

2. By submitting this application, there is no guarantee that I will get a place at the college or entrance clearance into the UK.
3. The college will only refund amounts paid if the student fails to secure entrance clearance or is forced to withdraw from the Application process by circumstances outside their control.  
Amounts refunded will be at the discretion of the college less any administrative charges.

**Signature:** \_\_\_\_\_

**Name of Student:** \_\_\_\_\_

#### **14 - Application Checklist**

Please ensure all of the following documents are submitted with the application form:

- Completed application form
- 2 colour passport photos
- Attested Academic transcripts
- Personal statement
- 2 references ( 1 academic and 1 personal or work related)
- English test scores – IELTS, TOEFL or Cambridge

#### **15 - Office Use Only**

**CAS Number:**

\_\_\_\_\_

**Approved by (Name):**

\_\_\_\_\_

**Course title:**

\_\_\_\_\_

**Enrolment Date:**

\_\_\_\_\_

**Comments:**

\_\_\_\_\_

\_\_\_\_\_